



# MUSLIM UNITY CENTER ANNUAL REPORT

## FOR YEAR 2018

Dear Member: We have published this 2018 year-to-date Annual Report outlining our performance over the past year and our ambitions for the years ahead.

1830 W. Square Lake Rd., Bloomfield Hills, MI 48302 | 248.857.9200

# TABLE OF CONTENTS

## Contents

Executive Highlights	1
From the Imam's Desk	3
Financial Summary	4
Financial Statements	5
Committees Update	6
Available Services to the community:	12
Your Leadership 2018	14
Your Leadership 2019	15
Muslim Unity Center Information	16

## Executive Highlights

*In the name of Allah, the Most Beneficent, the Most Merciful.*

### FINANCIAL HIGHLIGHTS

We would like to thank our members, staff and volunteers for their continuous support of our center. This year, we were able to maintain positive balance sheet overall. To date, we anticipate being able to cover expenses up to our next annual Ramadan Fundraising Dinner (May 10<sup>th</sup>). Part of the major accomplishments in the finance department this year were welcoming back Sr. Monira and setting aside a Waqf fund for the center.

Overall, even though we are just barely meeting our financial goals from year to year; of the obstacles that have slowed us down are mainly due frequent and large amounts of outstanding pledges from prior fundraising dinners. We encourage our donors and supporters to continue to give for the sake of Allah swt and help us take Muslim Unity Center to the next level.

### OPERATING HIGHLIGHTS

Every year, more and more outside community members are attending our programs and lectures. Our center and our Imam have been on the receiving end of many awards and honors and recognition locally, nationally, and internationally. Our youth and enrichment programs are continuously improving and growing under our current youth leadership (Sr. Sarah and Br. Muhammad). Our Friday, Saturday and Sunday programs, along with our Children's academy and summer programs continue to thrive. We were blessed to have Dr. Ramzi Mohammed, Sr. Amany Hantour and Sr. Toulin Hourani join the MUC and be a part of this amazing family.

Much effort is put into our education programs and we are continuing to address topics that are essential and pertinent to our community. Our interfaith program has reached out to over thousands of families through its networking and relationship building with groups of other faiths and continue to impact thousands of non-Muslim lives in a positive way dispelling the myths about Islam and the misconceptions. Our community service projects are ever expanding, and we are always looking for more opportunities to give back to our local communities.

Our facility has also received multiple upgrades and major repairs, including but not limited to: new security and camera system, upgraded network system and computers, resurfacing the parking lot, and new LED lights all around the center.

### LOOKING AHEAD

There is much to look forward to and be hopeful about. We want to thank our previous board of director members and volunteers for their continuous support and volunteering efforts. We want to acknowledge

## TO OUR MEMBERS

our two Board of Trustee members that have served this community in multiple facets, Br. Mahmoud Al-Hadidi and Br. Fahd Al-Saghir. They will be missed, but we hope that will remain as committee volunteers in the future. May Allah swt bless them all for their efforts and sincerity.

In the years ahead, we look forward to working on ways to expand our center, community and congregation. Major upgrades projects that are on the horizon are: new sound system in the masjid, remodeling banquet hall and carpet, adding a green room on top of the patio behind the café, and finalizing the multi-purpose room/youth lounge. We also partnered with Damas cuisine to further cater to our ever-growing community and provide us with the best halal food available. We also hope to work more with our neighbors, other groups of faith and organizations to work together in promoting peace, justice and equality. God Willing, we hope it will be a year of sincerity, hope, improvement, ad celebrations.

Abdullah Bukhari  
President - Board of Director

Muhammad Kashlan  
President - Board of Trustees

December 31, 2018

## From the Imam's Desk

I would like to begin by thanking Allah for the blessing of serving in such a wonderful and vibrant community.

The Prophet of Allah (peace and blessings be upon him) said: "He who does not thank the people has not thanked Allah." So I would like to extend my sincerest thanks to all of our community members for their continued support and invaluable contributions.

All praise to Allah, we have been able to accomplish a lot in last few years

- but in order for this progress to continue we must pray for sincere intentions and work towards communal unity. May Allah allow us to have a positive impact on our society and aid us in building a lasting community that will continue to service the people of the Prophetic Community indefinitely.

Shaykh Mohamed Alasmari

Imam - Muslim Unity Center

Chair - Imams Council of MI

# TO OUR MEMBERS

## Financial Summary

### **Jan. 1-Dec. 31, 2018:**

Total Bank Accounts: \$ 584,447

### **Less Liabilities & Restricted Funds:**

- Accounts Payable (Bills) \$ 1,243
  - Waqf Account \$ 250,000
  - Youth Lounge Rest. Acct. \$ 4,500
  - Bloom. Hills & Birm. School \$ 4,225
  - Payroll Liabilities \$ 2,084
  - Education Funds- Donations \$ 15,676
  - Zakat-Al-Mal Account \$ 87,577
- \$(365,305)

**Actual Working Capital** **\$ 219,142**

Outstanding Pledges: \$94,600 [pledges from Ramadan 2018 Fundraiser]

### **Notes on Individual Departments:**

- Daycare & Montessori \$ 77,007
- Banquet Hall \$ 19,692
- Café Rent \$ 13,500
- Quran School \$ 26,978
- Sunday School \$ 59,955

# TO OUR MEMBERS

## Financial Statements Treasure Mohsin Aziz

### STATEMENT OF COMPREHENSIVE INCOME (PROFITS AND LOSSES)

Income	
Donations	312,944
Fundraising Account	417,949
Banquet Hall	19,692
Café	13,500
Daycare & Montessori	77,007
Quran Program	26,978
Misc. Program Income	20,006
Saturday School	1,274
Sunday School	59,955
<b>Total Income</b>	<b>949,305</b>
Expense	
Staff Payroll Expenses	291,515
Office Equipment/Supplies	32,979
Janitorial	75,492
Repairs & Maintenance	110,106
Utilities	43,225
Public Relations	1,750
Bank Charges/Fees	25,692
Friday Night Lecture Expenses	355
Insurance	13,213
Interfaith Account	19,164
Kitchen Supplies	2,395
Professional Fees	375
Licenses/Permits/Taxes	734
Misc. Expenses	5,830
Payroll Taxes Exp. (Unity Share)	36,018
Ramadan 2018 Expenses	45,209
Eid Fitr/Adha Expenses	9,149
Security - Police Presence	14,581
Special Events	9,396
Summer Storage/Transp.	749
Youth Programs	25,510
<b>Total Expense</b>	<b>763,437</b>
<b>Net Ordinary Income</b>	<b>185,868</b>
Other Income/Expense	
Grave Site Purchase	2,000
<b>Net Other Income</b>	<b>2,000</b>
<b>Net Income</b>	<b>187,868</b>

## Committees Update

### Facility Committee

Chair: Mohsin Aziz      Co-Chair: Abdullah Bukhari

The facility committee was able to coordinate a number of repairs and improvements to the main building over the course of 2018. These include:

- Upgrades to the security camera system across the entire building
- Roof Replacement and repairs
- Lawn Sprinkler system upgrades
- Gym Lights replacements with cost savings LED lights
- Installation of new sidewalk in front of the building
- Light poles fixtures replacement with cost Savings LED lights
- Parking lot upgrade, repairs, and resurfacing
- Updating Security measures.

The committee continues to work with the Board of Trustees on the major renovations and expansion projects such as the replacement of gym area carpet, future roof repairs and replacement, the parking lot expansion project once township approval is received, as well as strategic planning to develop a roadmap for future improvements to the functionality of the building.

### Social Committee

Chair: Alia Barawi      Co-Chair: Deena Kashlan

The social committee continues to put all the effort to bring the community together and attract the youth to the center. We had a strong start with a lady's lunch and bazar a very successful event with great feedback and good revenue and we had few other good events like Father's Day BBQ, Arafat iftar and family bowling night. Our goal which we already started establishing is to have a monthly dinner with different program every time. The cafe is under new management which will focus on getting the youth to enjoy coming to the center. We are in the process of getting the banquet hall renovated to attract more business. Upcoming events include a family ski trip and Mother's Day event.

### Interfaith Committee

Chair: Rouzana Hares      Co-Chair: Abdullah Bukhari

The mission of the Muslim Unity Center Interfaith Committee is to build long-lasting relationships with our neighbors – whether they be communities, congregations, or individuals. We aim to build bridges in order to share knowledge, foster understanding, and generate goodwill – with common respect among all of us as fellow Americans. Despite negative perceptions and rhetoric against Islam, we know that real trust



# TO OUR MEMBERS

and goodwill comes from individual interaction in the local community. With that in mind, we continually aim to engage with our neighbors to learn from each other, to support one another, to partner in serving the community at large, and to maintain an honest dialogue with each other.

On average the Interfaith committee on an average 2-4 events per month about 50% of these events are offsite and focused on engaging volunteers with the community at large

2018 overlook Summary:

1. Total number of events 45
2. Outreach to over 4,345 indivial/students
3. Served close to 400 needy family members from all faith groups.
4. Collaborated with over 26 organizations on events.
5. Developing educational pamphlet with the LDS church to be distributed to all their 15 million members.
6. Hosted the Religious Freedom Council Conference in collaboration with the Catholic church federation and the Church of the Latter-Day saints.
7. MUC is the first Muslim organization to lead the west Bloomfield Clergy Community Forum a 50years old organization.

## Youth Committee

Chair: Safa Alkassab      Co-Chair: Alia Barrawi      Youth Directors: Sarah Edlibi & Muhammed Suliman

The Youth Committee's main function is to provide programming and support to our new generation of leaders. Programs include Friday night Kids Club, Boys Group, Weekly Halaqas, Saturday mentorship and more. Qiyams and workshops are routinely held as well. This year our youth directors have also worked to create a youth board consisting of high schoolers looking to plan programs and give back to their community. Our Youth Directors work around the clock to create an environment where youth can feel safe and free to express and grow their souls. Our Saturday mentorship programs are engineered to assist young high schoolers in navigating the mine field that their high schools have become. We aim to provide good company and resources to address any emotional, social, spiritual, or theological issues that may arise. Our Friday programs are geared towards creating a sense of belonging for young children and middle schoolers in the Mosque. We want children to feel at home when they come to the House of Allah, creating for them a refuge in a society that is constantly challenging them. Our Weekly Halaqas aim to educate the youth on religious matters in order for them to improve their practice, attain to higher spiritual states, and foster a connection with their Lord. Fun is a vital part of growing up, but education is foundational- creating the bulwark that protects the soul of the youth as they maneuver through the world around them.

Our goal as a committee is to nurture the development of our community's youth so that when we are no longer considered "youth" there is no shortage of young spiritually/emotionally/physically/mentally healthy leaders ready to take our place.

# TO OUR MEMBERS

## Education Committee

Chair: Abdullah Bukhari

Co-Chair: Rouzana Hares

The Education Committee guides the educational activities of MUC with the Imam by supporting the nightly lectures, schools, youth group activities, adult education, and other activities. The committee provides oversight and leadership around educational opportunities that encourage and nurture the life-long process of Islamic education and spiritual uplifting. The education committee helps coordinate youth activities with the youth leadership, and also provide children and youth with services, activities and worship. Part of the contributions of the education committee is to create a welcoming environment to attract new families, oversee school and extracurricular education activities, ensure events and activities are shariah compliant, assist other MUC committees with activities that may be relevant to the educational aspects of the members etc. The committee's goals are to educate, support the values of the masjid, plan internal and external educational activities with a perspective to encourage masjid and Muslim spiritual health growth and welcome new members.

Understanding Islam Support group is one of the Education committee's supported programs. Currently we have a weekly support program that is open for anyone interested in learning more about Islam. These Friday programs have approximately 10-20 regular attendees, and come from different background: Muslims, Converts, none Muslims, Converts family members and so on. Sr. Uzma been leading the program for over 7 years.

Some of the highlights of the Unity support efforts for the program

- Friday iftars
- Free tickets to the group members for Saturday iftars, and Eid celebration
- Provide care package to New Muslims
- Pre-Ramadan workshop
- Standardized curriculum.

## Membership Committee

Chair: Rouzana Hares

Co-Chair: Abdullah Bukhari

The membership committee's goal is to maintain current membership of MUC as well as increase its membership on a year to year basis as much as possible. The membership committee every year will hold membership drives to encourage worshippers to support MUC. The membership committee helps determine the eligibility of community members to be able to vote for MUC BOD elections. In 2018 the Membership committee introduced Member-planet a cloud-based membership platform that will facilitate membership renewal, tickets purchase, programs and event registration and much more. To access your special member portal please email the center's administrator

# TO OUR MEMBERS

## School Committee

Chair: Deena Kashlan Co-Chair: Mohsin Azziz

## Hifz program

**Director: Sh. Ahmed Mabrouk**

Under the leadership of Sh. Ahmed Mabrouk our Quran Hifz and Tajweed program continue to grow strong with close to 155 weekly participants. Below is the highlight of these programs:

- 1 - The youth and children after school program currently 91 participants enrolled.
- 2- Adults evening program 8 students enrolled.
- 3- Morning Tafseer and Tajweed class Wednesdays 13 participants.
- 4- Ladies Tafseer class Thursday afternoon 29 ladies
- 5- Friday Quran memorization group from 8 students.
- 6- Friday Tajweed class biweekly 4 ladies
- 7- Sundays Morning Thajud and Tafseer halaqa for men 25 students.

## Sunday School

**Principal: Dr. Ramzi**

Muslim Unity Center Sunday School is having a wonderful 2018-2019 school year. There are 205 students enrolled in the program which is a 10% increase from the previous school year. The staff is comprised of 12 teachers, 4 teaching assistants, 12 volunteers, administrator Sr. Afshan Siddiqi and Principal Dr. Ramzi Mohammed. Students in the Sunday School program begin at the age 5 and after completing 9 grade levels, they graduate upon reaching 8th/9th grade. There are three subjects: Islamic Studies, Quran, Arabic and students learn all three subjects from their homeroom teacher. Sunday School begins at 10am and dismissal is at 2pm with a 40-minute break for lunch and recess. The last day of school will be on Sunday, May 19th and the school year concludes with a promotion and graduation ceremony along with short performances from various students and classrooms.

## Children Academy

**Director: Nada Soufi Ghabbour**

MUC Children's Academy is a licensed childcare center with Montessori programs that give quality care and education throughout the year for children ages six weeks to twelve years. In our program, we offer children an Islamic way of life. Our goal is to raise awareness of Islamic identity and increase their self-esteem. We provide our children with a safe, healthy, & clean environment; and implement a high level of education that builds a child's foundation and lasts a lifetime. During the day, children are encouraged to engage in hands-on group projects as well as individualized learning activities.

# TO OUR MEMBERS

Currently the Children's Academy have 25 Full time students and 25 Part time student enrolled in 2018/2019 school year. Or number of enrolments vary from month to month.

We have three main classrooms: Infant & toddlers' class (age) 6weeks -32 months. Pre- Primary class (age) 33months-4years. Primary class (age) 3years- 5years.

During summer time, we open extra classroom for school age students, and we change the program from Montessori to Hands on and Creativity.

Throughout the year MUC Children's Academy operation time: 7am- 6am. Mon-Friday.

## Public Relations& Community Engagement Committee

Chair: Rouzana Hares

Co-Chair: Alia Barawi

The main objectives of the Community engagement committee are

- 1-Publicly comment and educate the general public and elected officials on key issues of importance to the Muslim Unity Center community.
- 2- Advocate for or against specific public policies that affect the community by speaking out on decisions by government agencies, executives, or courts.
- 3- Reach out to elected officials to support or oppose specific pieces of legislation as needed.
- 4- Sponsor and distribute nonpartisan voter guides, and voter registration drives.
- 5- Educate candidates on the issues important to your organization and encourage them to adopt a sympathetic position.

2018 Achievements:

- 1- Meet the candidate events in partnership with Emgage. Both were well received by the candidates and had large turn out from of candidates.
- 2- Held multiple voter registrations drives.
- 3- Partnership with Fems for a change Local civic engagement organization to host/ co-sponsor a 6-part series on civic engagement.

## Website/ social media / IT

Chair: Safa Al-Kassab

Co-Chair: Abdullah Bukhari

The website committee is focused on maintaining our newly designed website, re-designing, structuring, updating, modifying, and providing information on anything related to MUC and its day to day activities. The website has numerous functional aspects to it and continues to be

## TO OUR MEMBERS

integral part of MUC. The committee also continue to provide valuable information for the community via our YouTube channel, Facebook page and live podcasts.

## TO OUR MEMBERS

### Available Services to the community:

- New Muslim Developing group and enrichment classes.
- Free ESL: English Writing Lessons
- Free Arabic Classes
- Quran Hifz Programs Adults and Youth
- Quran Recitation classes
- Needy Families Funds
- Cemetery waqaf
- Ladies Tafseer classes
- Sisters Halqa
- Weekly Friday lectures
- Ask the Imam (fiqh/fatawa)
- Marriage Ceremonies
- Family Counseling
- Janazah (Funeral)
- Banquet Rental
- Café rental
- Class room rental for meetings
- Gym rental

### Contact Information

**Imam Almasmari:** (248) 857-9200. Email: [Imam@muslimunitycenter.org](mailto:Imam@muslimunitycenter.org)

**Administrator:** Sr. Toulin Hourani (248) 857-9200. Email: [administrator@muslimunitycenter.org](mailto:administrator@muslimunitycenter.org)

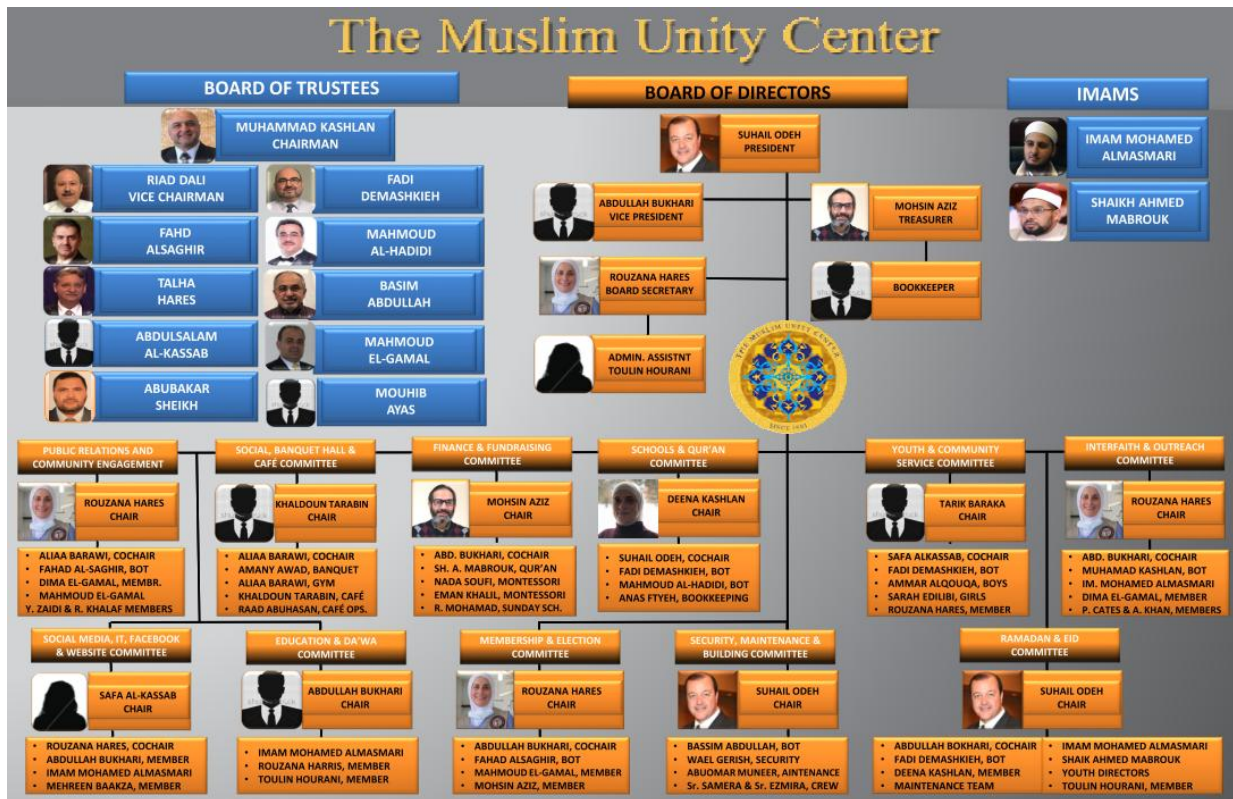
**Book Keeper:** Sr. Monira Shiblaq (248) 857-9200. Email: [monira.shiblaq@muslimunitycenter.org](mailto:monira.shiblaq@muslimunitycenter.org)

**Banquet Manager:** Sr. Amany Hantour (248) 660-6416. Email: [muc.banquet@gmail.com](mailto:muc.banquet@gmail.com)

## TO OUR MEMBERS

# TO OUR MEMBERS

## Your Leadership 2018





## Your Leadership 2019

### Board of Trustees:

- Muhammad Kashlan      Chairman
- Riad Dali                  Vice Chair.
- Abdulsalam Al-Kassab
- Mouhib Ayas
- Bassim Abdullah
- Osman Basha
- Fadi Demashkieh
- Mahmoud El-Gamal
- Talha Hares
- Abubaker Sheikh

### BOD Elected officers

- a. President: Alia Barawi
- b. Vice President: Haytham Obeid
- c. Treasurer: Mohsin Aziz
- d. Secretary: Rouzana Hares
- e. BOD Member: Safa Alkassab
- f. BOD Member: Shafeeq Bandagi
- g. BOD Member: Dima El-Gamal
- h. BOD Member: Ayesha Khan
- i. BOD Member: Samer Koujane

# TO OUR MEMBERS

## Committees Assignment:

### 1. Public Relations & community engagement Committee

Chair: Dima El-Gamal      Co-Chair: Rouzana Hares

### 2. Finance/ Fundraising Committee

Chair: Mohsin Aziz      Co-Chair: Alia Barawi

### 3. Social/ Banquet Hall & Café committee

Chair: Alia Barawi      Co-Chair: Samer Koujane

### 4. Ramadan & Eid Committee

Chair: Alia Barawi      Co-Chair: Haytham Obeid

### 5. Youth/ Community service Committee

Chair: Safa Alkassab      Co-Chair: Samer Koujane

### 6. School/ Qur'an Committee

Chair: Mohsin Aziz      Co-Chair: Haytham Obeid

### 7. Security/ Facility Maintenance & Building Committee

Chair: Moshin Aziz      Co-Chair: Haytham Obeid

### 8. Interfaith/ Outreach Committee

Chair: Rouzana Hares      Co-Chair: Dima El-Gamal

### 9. Education / Da'wah/ UIG Committee

Chair: Rouzana Hares      Co-Chair: Ayesha Khan

### 10. Membership/ Election Committee

Chair: Mohsin Aziz      Co-Chair: Haytham Obeid

### 11. Social Media/ IT/ Website Committee

Chair: Dima El-Gamal      Co-Chair: Samer Koujane

## Muslim Unity Center Information

1830 W. Square Lake Rd, Bloomfield Hills, Mi 48304

Tel 248-857-9200 Fax 248-857-9201

[WWW.Muslimunitycenter.org](http://WWW.Muslimunitycenter.org)

[Info@muslimunitycenter.org](mailto:Info@muslimunitycenter.org)

